Members Present: Wayne Laird, Matt Van Doren, Trent Brown, Andrew Vance, Jason Holland, Christa Griffiths, Gordon Fiddes, and John Liljegren (non-voting). Helen Cain arrives via internet link at 8:48 PM.

Members Absent: Helen Cain (until 8:48 PM)

Guests: Beth Hudson, Traci Laird, Geoff Pursinger, Monica Brisan, Shasta Maclean, Sridhar Srinivasan, Dee Grothe, Jolene Hustead, Debbie Taylor, Marianne Lakeman, Michele Vitali, Dianne Wright, Tiffany W., and others

1) CALL TO ORDER
   The meeting is called to order at 7:00 PM.
   Gordon Fiddes performs the Roll Call.

2) PLEDGE OF ALLEGIANCE AND MISSION STATEMENT
   The Pledge of Allegiance is recited. Jason Holland reads the vision statement. Andrew Vance reads the mission statement.

3) EXECUTIVE SESSION
   Wayne Laird calls the Board into Executive Session at 7:03 PM under authority of ORS 192.660(2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing, and ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The Board returns from Executive Session at 7:36 PM.

4) PUBLIC COMMENT
   None.

5) APPROVAL OF THE MINUTES – February 21, 2013

<table>
<thead>
<tr>
<th>MOTION to Approve Minutes from February 21, 2013 Board meeting</th>
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<tbody>
<tr>
<td>Gordon Fiddes makes a motion to approve Draft A of the Minutes from the February 21, 2013 regular Board meeting as presented.</td>
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<tr>
<td>Jason Holland seconds the motion.</td>
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<tr>
<td>Vote: Christa Griffiths abstains. Helen Cain is absent. All other Board members vote in favor.</td>
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<tr>
<td>The motion passes.</td>
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6) **TEACHER LIAISON REPORT**
Sandra Ottley reports teachers are working on the reading assessments and there will be a meeting with the 6th through 8th grade parents on April 9. Wayne Laird asks why this has gone to a parent meeting before the Board was consulted. Christa Griffiths replies this was presented to the parents just as a possibility. John Liljegren states the plan must be good in order to meet approval of the Board and get buy-in by the parents and staff. The purpose of the proposed change is to retain our 6th through 8th grade students by giving them more social choices, variety and electives that help give them ownership in the system. Trent Brown thanks Sandra for presenting the reasons. Wayne wants the Board to be more in the loop. John Liljegren maintains these types of things are for the Executive Director to handle. Andrew Vance indicates board communication needs to be better, and also appreciates knowing the reasoning. Wayne is concerned about parents being consulted before the board is consulted. Jason Holland looks at this as a communication issue. Wayne indicates this will be discussed at the next work session.

7) **DIRECTOR REPORT**
John Liljegren reports we have not increased the kindergarten enrollment. MITCH’s scores have dropped in the Oaks testing but are proportionately in keeping with the TTSD and state scores. John will get an update from Charter Starters and have Mark Hazelton review our policies and give feedback. John reports he needs to take a civil rights course in order to get his TPSC registration current. The music substitute is working well. John asks Dianne Wright to give a brief report on her Washington D.C. trip with the eighth-graders. Dianne reports it went very well. Wayne Laird indicates he would like to have more students go to Washington D.C. John Liljegren would like fundraising to be focused on improvements rather than helping the general budget. John presents a comparison between school funding at MITCH, private schools and traditional public schools. The bottom line is MITCH comes up short $57,476.00. [Helen Cain arrives at 8:48 PM via Internet connection.] Beth Hudson reports how money has been raised through various fundraising efforts including the basketball game and auction, which raised just under $2000, and was very well received. Pizzicato night is May 7. The run for physical education will raise money. There will be a clothing sale during camp week. John Liljegren reports the firewall is up and running but the school still needs an Internet policy. NWESD’s wireless Internet still is unblocked. The eighth grade room still needs better air movement. We need the gym certificate of occupancy. We still have ants coming up through the floor in various places at the school.

**MOTION to Extend Meeting**
Gordon Fiddes makes a motion to extend the meeting until 9:45 PM
Jason Holland seconds the motion.
Vote: All Board members vote in favor. The motion passes.

8) **COMMITTEE REPORTS**
   A. Finance Committee
      Matt Van Doren reports the preliminary budget has been prepared by the finance committee and submitted to TTSD.

**MOTION to Approve Preliminary Budget for 2013 - 2014**
Matt Van Doren makes a motion to approve the preliminary budget for the 2013-2014 fiscal year.
Gordon Fiddes seconds the motion.
Vote: All Board members vote in favor. The motion passes.
Matt reports there are no major surprises in the February Financial report.

**MOTION to Approve February, 2013 Financial Report**

Matt Van Doren makes a motion to approve the Financial Report for February, 2013 as presented, with checks in the amount of $120,205.06 for checks numbered 7773-7903 and EFT, payroll, and direct deposits as listed in the report.

Gordon Fiddes seconds the motion.

Vote: All Board members vote in favor. The motion passes.

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B. Complaint and Grievance Committee

Christa Griffiths indicates there is nothing to report.

C. Search Committee – for Executive Director position

Gordon Fiddes reports the search committee will start advertising for resumes by March 22. Resumes must be received by April 10. The search committee is developing a rubric for evaluating the resumes and who will be responsible for researching them. The search committee intends to narrow down the resumes to eight or less by April 12 and then selected candidates will be invited to meet with the search committee and possibly some other people during the week of April 15. The search committee recommends the Board appoint a hiring committee during the April 18 board meeting. The search committee intends to send an application form to no more than five chosen candidates by April 20 with an expectation the applications will be returned by April 23 and formal interviews completed about April 27. The search committee will recommend three applicants to the hiring committee by May 10. The next search committee meeting is April 1.

D. Other Committees

**MOTION to Create the Risk Management Committee**

Jason Holland makes a motion to create a committee under the authority of the MITCH Charter School Bylaws in section 6.8 tasked with instituting a Risk Management system for the school. The committee will be involved in formulating and documenting a strategy to address risks at school, and maintain a database of known risks and recommendations to address them. The Risk Management Committee will have the following members: Jason Holland, Andrew Vance, and the Executive Director. The chair will be Jason Holland.

The Risk Management Committee will provide monthly updates to the Board Chair during any regular Board meeting.

Andrew Vance seconds the motion.

Vote: All Board members vote in favor. The motion passes.
**MOTION to Create the Internet Technology Infrastructure Committee**

Jason Holland makes a motion to create a committee under the authority of the MITCH Charter School Bylaws in section 6.8 tasked with improving the school's IT infrastructure. The committee will be involved in research, testing, deploying and training new technology as it applies to web, email, collaboration and document storage solutions. The IT infrastructure committee will have the following members: Jason Holland, Sridhar Srinivasan, Dan Gaur, Dionne Allison, Ad hoc users to provide input from teachers and staff, and the Executive Director. The chair will be Jason Holland.

The IT infrastructure committee will provide monthly updates to the Board Chair during any regular Board meeting.

Christa Griffiths seconds the motion.

Vote: All Board members vote in favor. The motion passes.

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**9) BYLAWS AMENDMENTS**

**MOTION to Increase Ability for Board Members to Volunteer at MITCH**

Jason Holland makes a motion to change the Bylaws in Section 4.2 regarding Qualifications of Directors. The fourth sentence of the Annual Meeting paragraph shall be changed from “Volunteers involved in more than 5 hours per week at the school site shall not be Directors.” to “Volunteers involved in more than 12 hours per week at the school site shall not be Directors.”

The rest of the paragraph shall not be changed.

Christa Griffiths seconds the motion.

Vote: Matt Van Doren, Helen Cain and Jason Holland vote in favor. Christa Griffiths, Trent Brown, Andrew Vance, Wayne Laird and Gordon Fiddes vote in opposition. The motion fails.

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**MOTION to Change Day of Annual Meeting**

Gordon Fiddes makes a motion to change the Bylaws in Section 4.61 regarding Annual Meetings. The first sentence of the Annual Meeting paragraph shall be changed from “The regular annual meeting of the Board shall be held on the third Tuesday of May of each year after 2011, at a time and place set by the Board.” to “The regular annual meeting of the Board shall be held on the third Thursday of May of each year after 2012, at a time and place set by the Board.”

The rest of the paragraph shall not be changed.

Christa Griffiths seconds the motion.

Vote: All Board members vote in favor. The motion passes.

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**MOTION to Increase Ability for Board Members to Volunteer at MITCH**

Jason Holland makes a motion to change the Bylaws in Section 4.2 regarding Qualifications of Directors. The fourth sentence of the Annual Meeting paragraph shall be changed from “Volunteers involved in more than 5 hours per week at the school site shall not be Directors.” to “Volunteers involved in more than 10 hours per week at the school site shall not be Directors.”

The rest of the paragraph shall not be changed.

Helen Cain seconds the motion.

Vote: Matt Van Doren, Helen Cain, Jason Holland Christa Griffiths and Wayne Laird vote in favor. Trent Brown, Andrew Vance, and Gordon Fiddes vote in opposition. The motion passes.
10) ACTION ITEM

**MOTION to End employment of Molly Porterfield**
Christa Griffiths makes a motion to accept John Liljegren’s recommendation to end the employment of Molly Porterfield effective March 21, 2013, and authorize John to enter into negotiations for a signed separation agreement.
Jason Holland seconds the motion.
Vote: Helen Cain abstains. All other Board members vote in favor. The motion passes.

11) PUBLIC COMMENT
Michelle Vitali is concerned about delays in changing the way 6th through 8th graders’ schedule may change, and that some families may leave MITCH if changes are not implemented quickly. Traci Laird believes the Board and Teachers need to work together for the students. Dianne Wright indicates we should use vulcrum to seal the concrete and stop the ants. Debbie Taylor would like a short presentation of the deficit made in the fall, and is encouraged about the middle school exploration. Wayne Laird discusses the reasoning behind the budget and fund balance. Shasta Maclean likes having a Board member and a member of the office staff at the regular Tuesday Staff Meeting.

12) BOARD COMMENT
John Liljegren intends to employ Joseph Konty as a substitute music teacher for the remainder of the year. TSPC requirements will be followed up by John Liljegren.

13) ADJOURNMENT
There will be a work session on Tuesday, April 4, 2013 at 7:00 PM
The next Regular Board meeting is Thursday, March 21, 2013 at 7:00 PM.
Meeting is adjourned at 9:57 PM.