



Regular Board Meeting Minutes – Draft B

M.I.T.C.H. CHARTER SCHOOL Sept. 19, 2013, at 7:00 PM, Thursday

19550 SW 90th Court
Tualatin, OR 97062

Members Present: Christa Griffiths, Wayne Laird, Jason Holland, Steven Burke, Andrew Vance, Julie Bosket and Melissa Meyer (non-voting)

Members Absent: Donna Capodacqua

Guests: No guest list was collected.

CALL TO ORDER

The meeting is called to order at 7:03 by Christa Griffiths.

Andrew Vance performs the Roll Call.

1) PLEDGE OF ALLEGIANCE AND MISSION STATEMENT

The Pledge of Allegiance is recited. Jason Holland reads the mission statement.

2) PUBLIC COMMENT None

3) TEACHER LIAISON REPORT None – However Dr. Berho makes a proposal for a middle school trip to Costa Rica in June of 2014 for up to 25 students. A discussion ensues around the impact this could have on the DC trip as well as concerns around insurance for this type of trip absent another entity overseeing the trip as happens with the Washington DC trip. Insurance possibilities will be investigated.

4) MINUTES – Due to a technical glitch, minutes are not ready for approval.

5) DIRECTOR'S REPORT

Melissa Meyer speaks about the MITCH “report card” from the State for last year. Any changes will need to be made by Sept. 23, 2013. House Bill (HB) 2220 regarding student report cards and the separation of behavior from academic performance is discussed, including a memo from Rob Saxton.

Mrs. Meyer shares her ideas for teacher evaluation/portfolio. She is meeting with the new teachers every two weeks. She talks about conducting mid-year assessments for the teachers. Shana Hildreth and Dee Grothe talk positively about the evaluation process so far and how it has trickled down to students in terms of ownership and goals.

CE rentals donated a backhoe for a day and combined with volunteer hours from George Fox University students on Sept. 11, lots of great work was completed including blackberry removal, ground leveling, moving the greenhouse to the new MITCH Garden and reinstalling the student's artwork along the fence surrounding the playground.

Enrollment is right at 250 students and so far, 13 families have contributed toward the requested family contribution and Mrs. Meyer challenged the Board members to participate as well.

Mrs. Meyer reported that lockers will be installed on Sept. 20th and some duct work will be happening in the near future. The Fire Marshall made an inspection and noted 2 things that needed to be corrected: One regarding a list of circuits and the second was a fire extinguisher that needed to be recharged.

Mrs. Meyer briefly mentioned that the Board may want to look at HB 2150 as it modifies contents of and process for proposal to establish public charter school.

Mrs. Meyer stated that the School Improvement Plan (SIP) will be described in the Directors communications and monthly meetings will be held on the second Tuesday of each month beginning in October.

6) COMMITTEE REPORTS

FINANCE COMMITTEE REPORT

Motion to Approve August Financial Report

Wayne Laird makes a motion to approve the Financial Report for August, 2013 as presented, with checks in the amount of \$52717.63 for checks numbered 8081-8115 and EFT, payroll, and direct deposits as listed in the report.

Jason Holland seconds the motion.

Jason Holland, Wayne Laird, Christa Griffiths, Steven Burke and Julie Bosket vote in favor, Andrew Vance abstains. The motion passes.

IT INFRASTRUCTURE/TECHNOLOGY COMMITTEE REPORT

Jason Holland reports that the new E-mail and calendar is up and running and that most of the websites have been implemented. Work on the main school website will be the next area of focus.

7) ACTION ITEMS - None

8) DISCUSSION ITEMS

The Board discusses a continued focus on Executive Director goals as well as SIP/
Strategic

planning goals and timelines. Steve Burke will put something together for the next Board meeting. Policy workflow was briefly discussed as this seems unnecessary and will not be further pursued. The Board agreed to work to create a framework for policy review and establish priorities for this at the next work session which will be at 6:00 p.m. on

Thursday,

October 17, 2013 preceding the regular October MITCH Board Meeting.

9)PUBLIC COMMENT

Beth Hudson announces that the clothing sale raised \$552.00. Upcoming fundraising events are: Whole Foods on 9/26. MITCH car stickers are for sale via an order form for \$10 or \$12 if personalized. Beth also reported that the scholastic book fair is October 9-11. The MITCH dessert social will be October 11, 2013. There will also be a Pizzacato fundraiser coming up.

Dianne Wright thanks the parent group for their work on fundraising and stated that she will be visiting the Chamber of Commerce meeting and speaking about fundraisers.

Rene Ostermiller asks a question about the report card and if a qualifier could be added to address the weighting of the scores that effect MITCH.

Sommer Kelly asks about changes that have been made to the dress code. Changes were reviewed and approved by the board before they were made.

Lindsey Childers brings up a concern about finger-pointing and divisive comments and expresses a desire to move forward.

10)BOARD COMMENT

The board thanks JH Roger Nelson who built a library cart.

11)ADJOURNMENT – 8:54 pm

The next Work Session will be October 17, 2013 at 6:00 PM.

The next Regular Board meeting is Thursday, October 17, 2013 at 7:00 PM.