



**Regular Board Meeting Minutes**  
**M.I.T.C.H. CHARTER SCHOOL**  
**Nov. 21 , 2013, at 7:00 PM, Thursday**

19550 SW 90<sup>th</sup> Court  
Tualatin, OR 97062

**Members Present:** Christa Griffiths, Jason Holland, Andrew Vance, Steve Burke, Julie Bosket, Donna Capodacqua

**Members Absent:** Wayne Laird

**Guests:** No guest list was collected.

**CALL TO ORDER:** 7:00 PM meeting is called to order by Christa Griffiths. Role called by Andrew Vance.

- 1. PLEDGE OF ALLEGIANCE AND MISSION STATEMENT** - The Pledge is recited. The Vision statement is read by Steven Burke and the Vision Statement is read by Donna Capodacqua.
- 2. PUBLIC COMMENT:** None
- 3. TEACHER LIAISON REPORT:** Nov. 21, 2013 Public Relations

STEAM Up Dates:

Oct. 18 4th grade had a field study morning in the garden learning center  
Oct 19 MITCH Community worked on moving fill dirt, downsizing garden boxes  
Oct. 21 3-5th met and plotted for 15 stepping stones to run between each class of garden.  
Oct. 22 Ty/Shana moved garden boxes 1 to Science, 2 to third, 2 to fifth, 1 to fourth, 3 lower boxes stay in front of school K-2nd

In Music:

Oct. 14 -17

2nd - 5th Used drums & shakers as they sang Native American song: “Bring Back the Fish”, which also symbolizes bring back the water.

Oct. 22 Kindergarten and 1st grades sang” It’s Raining / Rain Rain” with rain sticks, and used drums to sing Native American Rain Chant to help keep our garden watered.

Nov.6 Science and 3rd worked together reading and making life cycle cubes of the developmental stages of a salmon.

3rd grade is tracking the temperature units for release of salmon fry (15,050 TU's,) approximately third week in Dec. Ms. Taaffe's science kids will be releasing with Ms. Wright's third grade class at Cook Park.

Nov. 7th - 4th and 5th grades enjoyed archery practice at Archer's Afield with connections to units of study in Robin Hood and the Middle Ages, and Native Americans.

Nov. 12 Whole Food's Taste of Thanksgiving raised \$1,265 for Urban Stewardship Learning Center.

Food Pantry Donations are needed for our greater community: blue barrel is located by the front doors for canned, boxed food items, along with toiletries, laundry soap, dog and cat food.

Delco (our neighbor) is donating cards and envelopes for student's to write letters to those that serve our country.

Art lessons for K-5 have focused on The Plains Native Americans, teepee design and their profound relationship with the Buffalo. Students made prints from drawings.

6-7 Finished up a unit on Greek Pottery and learned about kiln techniques to create black on red vases.

4. **APPROVAL OF THE MINUTES:** The October minutes were sent in an unreadable format and Andrew will resend them to Board Members as a PDF. They will be ready for approval at the December Board Meeting.
5. **DIRECTOR'S REPORT:** Please see the attached document for Mrs. Meyer's presentation of the annual MITCH report made to the TTSD.
6. **COMMITTEE REPORTS:**
  - A. Finance Committee: No report this month.

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Motion to approve the October 2013 finance report for checks 8177 to 8506 and 1353 (out of order) totaling \$120,755.30 made by Steven Burke. Seconded by Andrew Vance. All members vote in favor - motion passes.

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**B. CIP (Continuing Improvement Plan) Committee met and will be moving forward with the Baldrige Criteria for Education. This will look at leadership, the strategic plan all the way down to student performance. They will provide a one page update in future meetings. The next meeting is scheduled for December 10, 2013.**

7. **ACTION ITEMS:** None
8. **DISCUSSION ITEMS:** Jason Holland presented a proposal for a MITCH Board website. This will be a place that documents from Board meetings may be posted and other information such as Board Member information, calendars and FAQs will be accessible. Fundraising information and a document library could also be available.

A discussion about off hours building use will be carried over to the December meeting.

9. **PUBLIC COMMENT:** Beth Hudson gave an update on fundraising. Whole foods raised \$1265 for the garden. Boxtops have raised \$366. \$734 was raised from the Pizzacato fundraiser. Willamette Valley Pie fundraiser brought in \$1665. The next focus will be scrip in December following by a focus on the auction. The fifth grade is hosting a student store and the kids decided that the funds raised should go to Eola Charter School which had a fire. The next auction meeting is the same night as the parent meeting. Dianne Wright commented that the parent group has been helpful in planning the auction. She adds that the Tualatin Chamber of Commerce Auction is coming up and invited the MITCH community to participate. Dianne also reports that donations are being collected for the Tualatin Foodhouse Pantry. A big need is toilet paper.
10. **BOARD COMMENT:** Jason Holland asked a question about the Student Council Club. There will be an assembly after Thanksgiving to introduce the Club's work to student body. The club is working to identify a school mascot and school colors. The Playground Committee will be meeting and it is suggested that Martha Gaty be included in that Committee. Jason Holland reports that the Safety/Risk Committee is working to choose a AED for the building.
11. **ADJOURNMENT:** Meeting adjourned at 9:00 PM. The next Board meeting will be December 19, 2013 at 7:00 p.m.