



Regular Board Meeting Minutes –

Draft B

M.I.T.C.H. CHARTER SCHOOL

Thursday August 21, 2014, 7pm

19550 SW 90th Court Tualatin, OR 97062

Board Meeting Minutes – Draft B

Members Present: Jason Holland, Wayne Laird, Julie Bosket, Steven Burke, Kurt Ostermiller, Donna Capodacqua, Jodey Blakely, Lindsay Childers, and Melissa Meyer (non-voting)

Members Absent: Christa Griffiths.

The Multi-Sensory Instruction Teaching Children Hands-On (M.I.T.C.H.) Vision & Mission M.I.T.C.H. Charter School, where every child excels academically, pursues a Core Knowledge Foundation School of Distinction designation with agriculture fully integrated throughout our curriculum.

Our mission is to teach a coherent, cumulative, and content-specific curriculum in language arts, history, geography, mathematics, science, the arts and agriculture so that our students become literate, knowledgeable, and confident leaders serving our community, nation and world.

I. Call to order, roll call, pledge, and mission statement

II. Approval of the Agenda

Motion by: Jason

Second: Donna

For: All

Against: None

III. Public comment (opportunity to voice opinions prior to any items before discussion/vote)

No public comment.

IV. Approval of the minutes for July retreat meeting

Jody's name was misspelled otherwise ok.

Motion by: Burke.

Second: Kurt

For: All; two abstains.

Against: none

Abstain: Donna and Lindsey.

V. Directors report

a. Hiring Update..... Melissa Meyer

Hand out of the new staff. We are minus a half-time first grade teacher. We have hired, highly-qualified teachers with nearly 110 years teaching experience.

Curriculum is being set up. There is a contingency plan in case we cannot get the ½ time 1st grade teacher before the start of school. Melissa thanked all those involved in the hiring process.

b. SW-PBiS Update Shasta Maclean

Handout: MITCH Foxes THINK Matrix.

Discussion of the PBiS program. We teach the children, not punish (per se). Provides a consistent level of expectation for students and staff. Staff is being trained in the program to implement the new behavior system. Involves a better system of communication, including communication with the parents. Involves tracking; database. A reward system: “P.A.W.S.” We as a school will have specific areas taught by all teachers to the entire school regarding behavioral issues and expectation.

VI. Committee reports

a. Finance CommitteeWayne Laird

Finance committee did not meet. Financials were not distributed because of working on the audit. Audit is a more priority item, plus there is not a lot going on otherwise this time of year.

The budget has been revised since last approved due to new hiring. New financials will be released soon. At the last finance committee meeting they were discussing how to make teacher’s pay more in tune with the district’s pay scale. They are preparing a long-term financial projection in that regard. Kurt wanted a few minutes to discuss and present the per child cost on parent night.

Jason asked about the status of the audit. The audit is done, and is being reviewed. They are waiting for the MBNA to be completed. Was finished in the first week of July. Everything went well. The final package is expected for the September board meeting.

b. Executive Committee Jason Holland

The purpose of the new committee is to set items up for the whole board to make for more efficient meetings and governance. The minutes were posted on the board web site.

Donna asked about having a quorum for these meetings. There can be a quorum, but they are intended as work sessions and formal voting on board items will not be done.

VII. Action Items

a. Google Accounts for Students – acceptable use policy... Kirsten Johnson
The agreement was distributed. It will be distributed to parents at the start of the school year for the use of the new Chromebooks. Includes a nice set of common sense Internet rules/guidelines for the students. The materials were reviewed by Burke regarding any legal issues. Wayne asked about password tracking. It is something that will be done, and the process is still being worked out and evaluated. Kirsten will be providing the IT support and password recovery

functions for the school year.

Jason discussed whether we need to vote on this. Also discussed the scope of education regarding safety and communicating that to parents. We want to make sure parents know their children will be safe while using the Internet at MITCH. A program is being developed, part of which comes from FBI Internet safety materials.

Motion by: Jason – to accept the Google Apps for Education Packet as presented by Kirsten Johnson.

Second: Donna

For: All

Against: None.

b. Frontier Proposal Approval Melissa Meyer

Handout. The materials were reviewed by Burke regarding legal issues. Page 2 – the number access points to the play area has not yet been decided. Kurt – on E and F on the map are we still asking for that area? Yes. Before we send the material to Frontier, we need to decide the number of access points.

Melissa thinks we need at least two access points. One from the MITCH lot. Another access point that would allow access for an emergency vehicle.

Discussion of safety matters.

c. Board Resolution 2014-01 – Board long-term commitment to current building..... Jason Holland

Incorporate the resolution into the minutes. Lindsey discussed wording in the resolution; reference to binding of the lease and reference to improving of education. Further discussion of the legal nature of the resolution; is this a binding resolution or non-binding resolution? Jason indicated this is more about the spirit of the language and a showing of intent of the Board.

Wayne discussed adding some of the contingencies the Board is looking into (Frontier property, bus to take students to Ag space, etc.) the resolution language to show both the intent to stay in the building and the directions we are exploring to make this location better for educational purposes. Wayne suggested tabling this for now so we can provide a better explanation of the contingencies in the resolution, including the long-term capital plan being worked on as well.

Motion by: Wayne to table the resolutions for two months to make them more robust as discussed above.

Second: Burke.

For: All.

Against: None.

d. Board Resolution 2014-02 – Board long-term commitment to Ag program
Jason Holland

See above.

e. Approval of MITCH the Silver Fox, mascot of the school.

Melissa presented a sample of MITCH the Silver Fox. She is proposing the small stuffed animal is a representative of the mascot for the school.

Motion by: Lindsey to adopt MITCH the Fox as mascot of the school.

Second: Donna.

For: All.

Against: None.

VIII. Discussion Items

Melissa discussed details of what is being presented for parent’s night.

IX. Public Comment

Comment regarding the long-term intentions with the lease and building. It would be good to see what is in the works for long-term planning. It would be good to see that, and parents that don’t come to meetings would benefit.

X. Board Comment

Kurt – Kudos to Melissa for working so hard this summer, despite taking a lot of heat last year. The work is impressive.

Jason. He shared the materials from the workshop he attended. Found it very educational. Notes were put online in the Docs. Thanked Kurt for his work regarding the school recently.

Wayne thanked Jason for his work as well.

XI. Adjournment

Motion by: Steve.

Second: Donna

For: All

Against: None. 8:38pm.