

Administration:
Melissa Meyer, Executive Director
Shasta Maclean, Assistant Principal



BOARD MEETING MINUTES M.I.T.C.H. Charter School

<https://sites.google.com/a/mitcharterschool.org/board-of-directors/>

Date: Thursday, October 15th 2015

Place: 19550 SW 90th Ct.
Tualatin, OR 97062

Members:
Donna Capodacqua, Chair
Don Zinter, Treasurer
Jason Holland, Secretary
Christa Griffiths
Jody Blakely
Ian Gordon-Knight
Carrie Carlson
Caitlin Blood
Brittany Leonard
Brent Savage

Website: <https://sites.google.com/a/mitcharterschool.org/board-of-directors/meetings/2015-16/04-oct15>

Members Present: Donna, Don, Brittany, Jason, Caitlin, Ian, Melissa

Members Absent: Jody, Christa, Carrie

Guests: Jennifer, Renea, Garry, Elizabeth, Brent Savage, Beth, Tiffany, Clara

Call to order: Donna called to order the regular meeting of the Board of Directors at 6:32pm on 10/15/15 at MITCH Charter School. Jason conducted a roll call. The following board members were present: Donna, Don, Brittany, Jason, Caitlin, Melissa. Brittany reads the Mission/Vision statement. A moment of silence was held for the victims of the Umpqua Community College shooting.

Agenda approval: *Motion made by Donna to approve the agenda.* Don seconded the motion. All voted in favor.

Board Minutes Approval: *Motion made by Jason to approve the August and September minutes.* Donna seconded the motion. All voted in favor.

Public Comment: None

Director Update: Melissa gave the director update. Items reviewed were test scores, enrollment, operational & financial stability, security and a meeting with TTSD.

Committee Report – Finance: Don gave a verbal update on the finances.

PSO Update: Donna reads an update from the PSO.

Discussion – Enrollment: Enrollment was discussed. More discussion to follow during Oct 29th work session.

Discussion – Teacher retention/professional development: An executive summary of the proposal was read.

Action Item: *Motion made by Donna to give Melissa authority for maintenance, repair, safety expenses up to \$5000 as long as it's not entering into a long term contract.* Caitlin seconded the motion. There was discussion on the motion. The motion was tabled.

Action Item: *Motion made by Jason to elect Brent Savage to the board of directors serving a term starting immediately through June 30th, 2017.* Don seconded the motion. There was no discussion after the motion was made. All voted in favor.

Public Comment: Renea, Beth, Elizabeth and Melissa made public comments.

Board Comment: Don made a public comment.

Motion to adjourn at 8:42pm made by Don. Seconded by Ian. All vote in favor.

Minutes Submitted by:

A handwritten signature in black ink, appearing to read "Jason Holland", written in a cursive style.

Jason Holland, Secretary (12/3/15)