BOARD MEETING MINUTES
M.I.T.C.H. Charter School
https://sites.google.com/a/mitchcharterschool.org/board-of-directors/

Date: December 17th, 2015
Place: 19550 SW 90th Ct.
Tualatin, OR 97062

Website: https://sites.google.com/a/mitchcharterschool.org/board-of-directors/meetings/2015-16/06-dec15

Members Present: Donna Capodacqua, Don Zinter, Jason Holland, Jody Blakely, Brittany Leonard, Jeff Demland (arrives 6:40), Brent Savage (arrives 7:01 via phone), Ian Gordon-Knight (arrives 7:03 via phone), Carrie Carlson (arrives 7:08 via phone).

Members Absent: Christa Griffiths, Caitlin Blood

Guests: Diane Bonica, Kirsten Johnson

Call to order: Donna Capodacqua called to order the regular meeting of the Board of Directors at 6:33pm on December 17th, 2015 at MITCH Charter School without quorum. A quorum of members was obtained prior to any official motions were made and voted upon. Quorum was achieved at 6:40pm.

PSO Update: Donna read the update from the PSO.

Agenda approval: Motion to approve the meeting agenda as drafted was made by Donna, and seconded by Jody at 6:55pm after quorum was achieved. Donna, Don, Jason, Jody, Brittany, and Jeff voted in favor.

Board Minutes Approval: Motion to approve the minutes as circulated from the previous board meeting in November was made by Don, and seconded by Donna. Donna, Don, Jason, Jody, Brittany, and Jeff voted in favor.

Public Comment: There was no public comment.

Director Update: Melissa updated the board on the successful TTSD annual presentation.

Committee Report – Finance: Don gives and update on the November financials. 1st finance committee meeting was held. The committee reviewed check numbers 9360 thru 9382. Motion was made to accept the finance committee meeting minutes by Don, and seconded by Jody. Votes in favor: Don, Donna, Jody, Brittany, Jeff, Brent, Ian. Jason abstains.

Action – Contract with NWEA for MAP: Carrie reviews the Measures of Academic Progress (MAP) from Northwest Evaluation Association. Recommendation to purchase license and training from NWEA for MAP services. Motion was made to enter into contractual agreement with NWEA for a master subscriptions to the MAP program for $6475 made by Jason and seconded by Donna. Don, Donna, Jody, Brittany, Jeff, Brent, Ian, Jason and Carrie vote in favor.

Action – Lottery Policy Change: Melissa reviewed the recommendation to change policy H-1 for student enrollment. Motion was made to accept Melissa’s recommendation to change the order of priority as per option 1 in the recommendation was made by Donna and seconded by Don. Donna, Don, Jody, Brittany, Jeff, Brent, Ian, Jason and Carrie vote in favor. Melissa will bring official H-1 policy documentation to the January meeting.
Discussion – Aftercare: Kirsten Johnson discussed vendors (YMCA, Vermont Hills Family Life Center and Peninsula Care Center) that offer aftercare programs and details were reviewed. Kirsten recommends YMCA. Kirsten will bring a contract for the next meeting to vote on.

Discussion – Branding: Brittany leads a whiteboard discussion of branding focusing on who we (MITCH) are, and who our audience is.

Public Comment: There was no public comment.

Board Comment: Donna thanks the board for their work. Don comments about the TTSD board meeting and notes the differences between MITCH and TTSD.

Motion to adjourn at 8:10 made by Don and seconded by Brittany. All vote in favor.

Minutes Submitted by:

Jason Holland, Secretary (1/21/16)