



Administration:

Keri Butler, *Executive Director*

Sandra Ottley, *Director of Curriculum and Instruction*

Members:

Justin Cabrera, Chair

Luke Adams, Vice Chair, Vice

Treasurer

Jason Johnston, Treasurer

Eric Rasmussen, Secretary

Alex Kalemkeris,

Chris Thoms

Allison Barber

Carol Wojciehowski

Special Session

When: 8/13/20 6:30 p.m. to 8:15 p.m.

Where: Live, Virtually via Zoom

1. OPENING ITEMS

Call to Order

Justin called to order and performed roll call

Board members present: Justin Cabrera, Luke Adams, Eric Rasmussen, Jason Johnston, Carol Wojciehowski, Allison Barber, Alex Kalemkeris, Chris Thoms, Keri Butler

Guests present: Sallie Frank, Dina Deyoung, Ashley Contreras, Megan Muter, Megan Atkinson, Ann Lewis, Amanda Abernathy, Cheryl De Los Santos, Stacie & Scott Cannon, Jennifer Wytman, Karissa Brown, Tiffany Brien, Andrea Connor, Emily & Mike Tindal, Katie Bullock, Beth Sethi, Megan Atkinson-Young, Nicole Wong, Ashley Robinson

Approve Agenda

Motion: Changes to the agenda

- Keri: add review and adopt revised budget
- Luke: add fundraising update

Luke moved, Justin seconded. No discussion. All in favor, no objections, no abstentions - *approved*

2. Approve Revised Budget

- Budget needed to be changed because state legislature balanced budget, helps SSF
- Biggest changes:
 - recommending to reduce activity fees to \$200/child (no in person field trips)
 - payroll costs: increase stipends for staff with additional duties, new hires of 1st grade teacher and counselor
 - \$6,000 expenditure to furnish 5th and 1st grade classrooms
 - increase to \$300/teacher for classroom setup materials to teach from home
 - purchase additional 70 chromebooks for additional enrollment and to replace oldest devices
 - increase curriculum (\$10,000) and consumables due to increased enrollment
 - \$10,000 expenditure for building maintenance: HVAC, ventilation
 - professional development increase trauma informed specialist & Eureka math
- \$71,686 to go to reserves

Motion: Approve revised budget to submit to TTSD

Luke moved, Jason seconded. No discussion. All in favor, no objections, no abstentions - *approved*

3. Fundraising update

- will be postponing sending out fundraising letters until a few months into school, timing isn't right at this time as school starts up

4. Approve June minutes

Motion: approve minutes

Luke moved, Justin seconded. No discussion. All in favor, no objections, Carol abstains - *approved*

5. Approve July minutes

Motion: approve minutes

Luke moved, Justin seconded. No discussion. All in favor, no objections, no abstentions - *approved*

6. Blueprint for Safely Returning to School/Distance Learning

- public document, submitted to ODE & local health authority
- Keri completed for comprehensive distance learning and hybrid learning models
- requirements for HVAC need to be addressed for return to building
- state has changed requirements for return to building, 1st quarter e-school as a minimum

7. Possible Policy Change: Activity Fees and Family Donations

- Keri recommends to stay with separate activity fees and family donations

8. Approval of Student/Parent Handbook 2020/2021

- added text due to distance learning changes (highlighted)
- updated to current curriculum, Chromebooks, uniform, school and office hours
- using state attendance policy

Motion: approve Student/Parent handbook with amendments for 2020/2021 school year

Luke moved, Allison seconded. No discussion. All in favor, no objections, no abstentions - *approved*

9. Enrollment

- not recommending combining 4th grade classes (as discussed in previous meeting), will add 1st grade class
- 1st grade classroom will be Ms. Blood's previous Ag classroom if return to building, Ms. Blood will be teaching agriculture integrated and co-taught with classroom teachers this year

10. CLOSING ITEMS

Public Comment

- Amanda - Thought we would be going over the daily school schedule, to help figure out work schedules?

Board Comment

- Carol - Compliments to Keri, staff, and teachers for all the summer work
- Luke - Thanks to Ashley & Keri for all the work to build the revised budget
- Jason - Appreciates the creativity to make this all work

Adjourn

Luke moved, Justin seconded. No discussion. All in favor, no objections, no abstentions - *approved*