Regular Session Meeting Minutes
When: 4/18/19 6:32 p.m. to 8:24 p.m.
Where: MITCH Charter School 19550 SW 90th Court Tualatin OR 97062
Meeting Minutes by: Karen Forman

OPENING ITEMS
Call to order 6:32

Roll call, record attendance and guests
Present: Melissa, Donna, Chris, Jeff, Alison, Todd, Eric, Jacqueline, and Karen,
Not Present: Valia
Guests: Becky Hampson, representing PSO (Treasurer), Daava Chavez, Jennifer Whitman,
Maryellen Rasmussen, Beth Hudson, Caitlin, and Sally Frank

Approve Agenda. Amended to add Vote to Tap reserve for remodel after item 4.
   Donna moves to approve the agenda as amended, Todd seconds and all approved.

Approve March 2019 Minutes
   For Special Session. Todd makes motion to approve the special meeting minutes as written, Donna
   seconds, all approved.
   Approve March 2019 Minutes for regular session, Karen makes motion, Todd seconds meeting
   minutes approval, all approve.

Executive Director Update - Academics: Beginning SBAC, state standardized assessments, underway; 3rd
graders will begin next week. Final formal teacher observations are scheduled for the remainder of April and
2019-20 Teacher Contracts in preparation; need to be provided to teachers by May 1st. Seats available in 2nd
and 3rd grades for next year.

PSO Update: Presented by Becky Hampson, MITCH boys golf outing, May 19. All School game
night June 7, teacher appreciation week June 6-10, led by PSO. Field day June 12.

Approve March 2019 Financials, presented by Todd, Operating Surplus $250,00, activity fees up, on track
for revenue and expense 90.5% of budget, expenses 78% of budget. Cash at $690,000. Student count at 218,
Motion by Todd to approve financials as presented, Donna seconds, approved by all.
Funding the Remodel – Donna discussed conversation with banker former MITCH board member, he indicated that MITCH would not be eligible for a bank loan from his bank or possibly any bank. Suggest we use funds from our reserves. Donna made a motion that we use the funds from our reserves for the remodel plan. Karen seconded the motion, all approved. Estimates T&I improvements $10-$15k, $3,000 from PSO, $20,000 expected from auction. Estimated $93,000 from reserves. Expect additional funds with the of 3rd kinder class.

Exec Director Search - two candidates were invited April 17, for parents, teachers, board and other community members to meet and hear the candidates. Great community involvement, references were checked for both candidates.

Adjourned regular meeting 7:04 PM

Adjourn to Executive Session held pursuant to ORS 192.660(2)(a), to consider the employment of a public officer, employee, staff member or individual agent (the Executive Director)

Reconvene Regular Session     Reconvened Regular Session at 8:18

Marketing Update - Donna asked if board members could set a limit for paddle raise event for teacher auction, email Donna with donation amount. Jacqueline working to get Pizzicato to donate fundraiser night for our end of year celebration. No confirmation yet.

CLOSING ITEMS

Public Comment - Daava made comment on candidates – feels best selection would be Darlene most like Melissa, likes her reflections with board members, she pulled conversation in from experience, pooled with our candidate base. Jamie kept conversation at 30,000 foot. Sally Frank feels (listened) to candidates feels clear direction for Darlene as director, feels Jamie would be a great teacher. Feels Darlene would be better fit to work with district.

Board Comment - Donna says thank you for recognition of Board and Exec Session and time. Thanks Melissa and Jeff for time in Charter Renewal, there is a final deal, the DRAFT is due early next week. Not presented to their attorney. Thank you, Maryellen, Beth and Alison, on service and time on Search Committee, the committee was fun and a lot of work.

Adjourned 8:24

*Public and Board comment limited to three (3) minutes per person. Note, neither the Board or the Executive Director will address questions and issues during the comment period. We are happy to set appointments outside of meeting times to discuss those.

NEXT WORK SESSION THURSDAY MAY 2, 2019 6:30 PM to 8:30 PM
NEXT REGULAR SESSION THURSDAY MAY 16, 2019 6:30 PM to 9:00 PM. NOTE THAT THIS IS THE ANNUAL MEETING