Opening Items
Call to order

Roll call

Board Members Present: Melissa, Donna, Chris, Jeff, Alison, Todd, and Karen,

Board Members Not Present: Valia, Eric, and Jacqueline

Guests: Sunkyra Kim, Katie Bullock, Daava Mills Chavez, Beth Sethie, Kristina Vartanian, Nadia Rousan, Alicia Ernest, Tony Betz, Frank Bubenik, Ben Bowman, Alex Kalenkeris, Ed Roller, Dina DeYoung, Karin Bury Roller, Beth Hudson, Eveleen Kearney, Mary Ellen Rasmussen, and Heather Wyczichowski

Approved Agenda as written, motion from Todd, seconded by Jeff, approved by all.

Approve April 2019 Minutes, motion by Karen, seconded by Todd, approved by all

Executive Director Update - Last day of school June 12, field day coming up, renew building contract. Requested 10-year agreement, may only get 5 years to match Charter with district. Requested $30k in tenant improvements, waiting for approval. Board to approve teacher contracts, if/when approved will begin hiring process for a new Kinder teacher. Building improvement, originally $130k, new proposal $176k, various items caused the contract agreement. Melissa reviewed the contract increase. The city permit was provided to city today for approval.

Board will need to vote on building contract increase, this will be done in June

PSO Update - PSO had annual meeting, requested nominations for next year, will send out survey monkey. Changing the by-laws to request co-volunteer leads. Approved $1,200 for classroom grants for all teachers and classrooms, items include timers and classroom supplies. Used all funds from their budget line item. Also purchased reams of paper. PSO did room service order for the classrooms, teachers and special events for their teachers. The book sale raised $8,600 every teachers book request was granted, provided $2,000 to
Frontier Garden. Event for Son date Mini Golf this Sunday, free family event June 7. Last day of school event thank you item for Melissa and good by to students and families for the summer.

**Exec Director Search Update** - More applications received on this search than first search. Committee already sending questions to applicants. Search is ongoing.

**Charter Renewal Update** - Charter renewal essentially done, Jeff has to send one revision before final approval, we will get 80% plus bus transportation and increase student enrollment up to 300 students.

**Family Survey Results** - 2018/19 Family Survey results, comparing current year to prior year. Slide presentation, current year 91 respondents last year 114. Survey questions 1) why choose MITCH, communication, student preparedness, different volunteers, volunteering has increased, why choose Mitch, because quality of education, small class size and Core Knowledge curriculum. Most families at MITCH 1-4 years, similar to last year. How satisfied with communication from MITCH board, Ed Director, staff and teachers – seem very satisfied. Student experience seems satisfied. Most agree or strongly agree MITCH provides a safe learning environment. Most agree their students are prepared for next year. Some comments indicated that Board should be responsible for secure and stable funding. Volunteer hours increased over last year. Some responded need to improve outdoor space, some indicated class size could be smaller, homework assignment to much, comments indicated they like the AG improvements, increase diversity, need library, dress code kind of a pain, some want to go back to middle school program, Donna made it clear that would not happen.

**Adjourn to Executive Session held pursuant to ORS 192.660(2)(a), to consider the employment of a public officer, employee, staff member or individual agent (Interim Exec Director)** 7:19 to 8:04

**Approve April 2019 Financials** - Todd reviewed the April 2019 financials, end of April Net Operating Surplus $259k, Revenue 100% of budget, student count is 215 as of end of April, Expenses are 82% of budget. Expenses on target, Cash $704,860 up from prior month.

Todd made a motion approve financials as presented, Chris Seconded, all approved.

**Approve Policy Changes and Re-adopt Policies**
Summary of policies reviewed and changes:
JFCG/JFCH/JFCI Tobacco and drug policy updated to include marijuana,
Joa grammatical correction in Joa directory information remove duplicate sentence
JFCJ weapons in the school, student violate firearm policy, remove driving suspension notice, since our students don't drive.
JGAB, JHFF, JHFE use of restraint and seclusion reporting suspected abuse of a child, ensure in compliance w policy, per Melissa, yes, MITCH is in compliance with these policies.
JFCEB update to include various devides and result of action if items used in school. Parents will be allowed to pickup at office, MITCH will not be liable for any of the devices.

Dress code reviewed for change in next year.

Donna made motion to change in next year.

**Re-adopt Bylaws**
No Change to the by-laws
Jeff made motion to re-adopt by laws, Todd seconded, all approved.

**Approve 2019-20 Teacher Agreements** - Total school payroll of $1,223,115. For next year salary, taxes and employer paid benefits.
Donna made a motion to approve teacher agreements as presented, seconded by Todd. Approved by all.
Board Elections
Board members Jeff, Todd, Karen and Jacqueline are not returning. Alison, Eric, Chris and Donna are returning.

Nominate Chris for one-year term beginning July 1, 2019 end June 30, 2020. Chris reelected no objections

CLOSING ITEMS
Public Comment
Public Comment: Beth Sethi thanked the board for their service and the efforts put into the Charter Renewal. Thinks the lost and found policy needs to be clarified. Ben Bauman running for school board position. Provided charter school funding, 80% is an arbitrary number. Put out the word for voting.

Nadia Rousan - Try to encourage more family involvement and volunteerism

Board Comment
Board Comment: Donna, thanked Karen, Jacqueline, Todd, and Jeff for all of their services during their board service. Donna thanked Melissa for everything she has done at MITCH.

Karen thanked Melissa, Donna, the board and community.

Adjourn Regular session 7:29

*Public and Board comment limited to three (3) minutes per person. Note, neither the Board or the Executive Director will address questions and issues during the comment period.

NEXT WORK SESSION THURSDAY JUNE 6, 2019 6:30 PM to 8:30 PM
NEXT REGULAR SESSION THURSDAY JUNE 20, 2019 6:30 PM to 8:30 PM.
BOTH MEETINGS AT THE TUALATIN CHAMBER OF COMMERCE 8101 SW NYBERG ST #102, TUALATIN, OR 97062 DUE TO OUR REMODEL.