MITCH Charter School Board Meeting 12-22-2016
https://sites.google.com/a/mitchcharterschool.org/board-of-directors/home

Date: December 22, 2016
Place: MITCH Charter School
19550 SW 90th Ct.
Tualatin, OR 97062

1. Opening Items
Call to Order at 5:09pm

Attending: Jody Blakely, Melissa Meyer, Jason Holland, Donna Capodacqua, Caitlin Blood (via phone)

Motion by Donna to approve the agenda, Jason seconds. All approve.

Motion to approve Draft A of the November Minutes made by Caitlin, seconded by Jason, all approve.

2. Executive Director Update

TTSD presentation went well.
Ashley and her mother’s testimony was powerful.

23 applications received for the 2017/18 year

End of year board appeal has raised $1,030 from 7 families, 9 donations and 1 matching gift.

HVAC system is troublesome. Arrow Mechanical can’t keep items running well. We had new smoke detectors installed, not unit #4 is presenting more issues. Melissa is talking to property management company and a MITCH parent to assess the HVAC system and pursue bids on new HVAC management companies over the next 2 months.
The one day off of school due to inclement weather and lack of heat in building changed the teachers' instructional hours. Melissa will let the board know in January how we can make those up.

Frontier Garden
Parent Amanda Hoffman has been working on the conditional use permit. There is a January 16th meeting with city planners.

WIFI Update
Need to get Sonitrol in to switch the Sonic wall.

New Frontier representative has presented the possibility of a USAC deal, through which MITCH could get a lot of our internet costs covered.

3. PSO Update
FSO purchased gift cards for all teachers to say Happy New Years. During January, the PSO will be working on developing the Caring Closet.

4. Poinsetta Fundraiser Update
123 small poinsettas, 32 large poinsettas, $2,805 and 1,309 homes.

Jason fundraising efforts
Donated $500 through the American Endowment Foundation. Intel's donation collection contractor. Intel matched 2x the amount of his donation due to a special - totaling in $1500 raised by Jason.

Jason also asked a few of his donors from the MITCH100 to submit their donations for matching and believes this may yield another $500 to $1000 in funds.

Asked Melissa to watch for Benevity.org or monies coming from the American Endowment Foundation, and to let Jason know when those funds are received.

5. Revenue to Expense Ratio
Tabled until Karen returns
6. November Financials
Motion made by Jason to approve November financials, Jody seconded. All approve.

7. Authorization for WIFI
Tabled

8. New Seasons Market Bag it Forward Campaign Letter of Intent
Ready to be sent in to Community Coordinator at Nyberg Rivers location for February 2017 eligibility.

9. Development Event
Tabled until Brittany returns

10. Agreement, Conditional Use Permit with A Jesus Church
Jeff, Melissa, Donna, Daniel Golder
May need to have a special meeting on January 5th to approve the agreement between A Jesus Church and MITCH

11. Closing Items
No public comment
No board comment
Meeting adjourned at 5:44pm

*Update November minutes and send to Melissa

[Signature]

2-16-17
BOARD APPROVED